

2020 - 2025 VISION

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REOPENING RESOURCE GUIDE FOR 2020-2021 SCHOOL YEAR



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REOPENING RESOURCE GUIDE FOR 2020-2021 SCHOOL YEAR

Calhoun City Schools is proud to provide our students with several options for the reopening of schools. As district leaders continue to establish guidelines to combat the impact the Coronavirus (COVID-19) pandemic has had on our school system, we remain focused on our ultimate goal of providing students with a quality education. The leaders of Calhoun City Schools will continue to monitor COVID-19 data, work with federal, state, and local health authorities as well as take into account feedback from stakeholders as the district makes decisions in the best interest of safety for all 4,200 students, their families, and over 400 employees. As a result of collaborative efforts with the local COVID Task Force and stakeholder input, Calhoun City Schools is pleased to share the following Reopening Resource Guide.

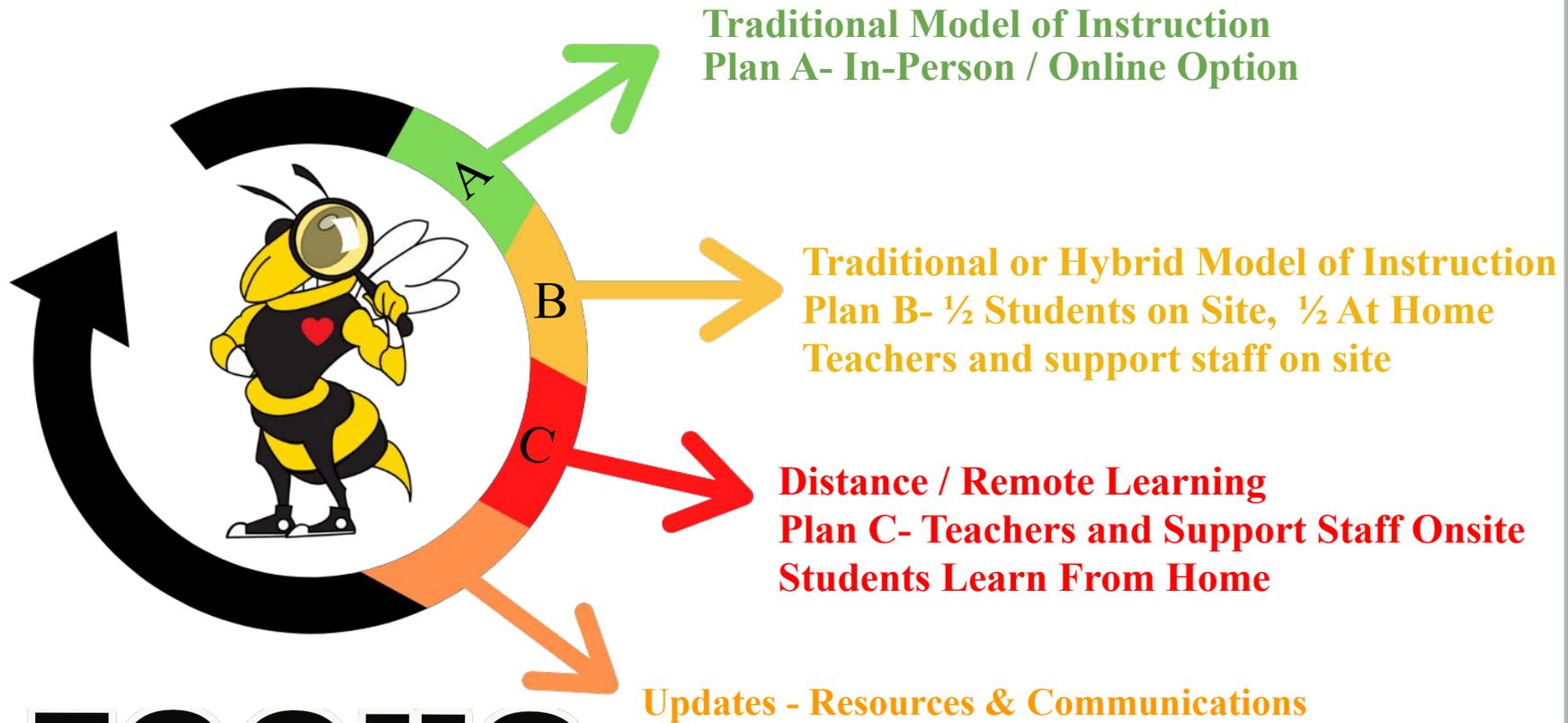


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REOPENING RESOURCE GUIDE FOR 2020-2021 SCHOOL YEAR



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REOPENING RESOURCE GUIDE FOR 2020-2021 SCHOOL YEAR

At this time (July 21, 2020) - CCS Plans to Return August 12th - PLAN A

<p>Plan A- Traditional Model of Instruction / Online Option Teachers and Support Staff on Site</p>	<p>Plan B- ½ Students On Site ½ Students Learning from Home Teachers and Support Staff on Site</p>	<p>Plan C- Distance / Remote Learning Teachers and Support Staff on Site</p>
<p>School would resume on Wednesday, August 12th with all students reporting on the first day of school and attending every day with parameters put in place regarding health screenings (checking for signs and symptoms of Covid 19) of students and staff, heightened sanitation efforts, social distancing efforts, with no mass gatherings.</p> <p><u>CURRENT PLAN</u></p>	<p>School would resume with reduced on-site attendance. The goal here would be to reduce the number of students on each campus to comply with CDC recommendations and social distancing requirements. The following plan would require students to be placed in cohorts assigned to two teams. Students would be assigned by last names. Consideration would be given to family members / households to allow for them to be assigned to the same cohort/team. Teachers would be on-site in their school buildings providing in-person instruction to the Jacket Team and Stinger Team on their assigned days and weeks (Note: This model of instruction will look differently for PreK-5th Grade and Grades 6-12. Once the plan for instruction is finalized, this will be shared with all parents).</p> <p>(Also Note: Dates are subject to change depending on data from the Department of Public Health.)</p> <p>Jacket Team: First Day Orientation: Wednesday, August 12th First Week of Instruction: August 17-21 Online / Learning from Home: August 24-28 Second Week of Onsite Instruction: August 31- September 4th</p> <p>Stinger Team: First Day Orientation: Thursday, August 13th Online / Learning from Home: August 17-21 First Week of Onsite Instruction: August 24-28 Online / Learning from Home: August 31-September 4th Second Week of Onsite Instruction: September 7-11 If safe to re-open, all students would return to school campuses on Monday September 7th.</p>	<p>School would resume on Wednesday, August 12th with all students learning remotely from home. (How we ended the 2019-2020 school year.) Teachers would deliver online instruction from their school buildings to students throughout the school day. The plan for distance / remote learning will be shared with all students and parents prior to delivery. This would involve the distribution of chromebooks and support for internet access. The date for students and staff to resume on-site would be determined by the data from the Department of Health; Governor's orders etc.</p>

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TRADITIONAL MODEL OF INSTRUCTION

Traditional face-to-face instruction will be paired with in-class virtual learning. This way, students will become more familiar with working online should face-to-face instruction be interrupted due to school closures.

It is important that students meet their teachers and begin the school year in the traditional model, recognizing that the schools may need to pivot to the hybrid model or online learning in the event of substantial spread of COVID - 19.

School will start on August 12th. At this time, Calhoun City Schools intends to start the school year as scheduled with in-person instruction and strong mitigation strategies.



ONLINE LEARNING OPTIONS

- Should parents feel compelled to not send their child(ren) back to school for in-person instruction, the option of full online learning will be provided to any student, regardless of medical susceptibility. In order to apply for this option, parents should visit the COLA link on the CCS website.
- So that we can adequately prepare, the deadline for making this decision is Friday, July 31st at noon.

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ONLINE LEARNING OPTIONS



An online learning option is available through COLA and COLA Jr.

COLA was established in the summer of 2013 and is currently in its eighth year as a thriving academic extension of Calhoun City Schools. Serving students in grades Pre-K-12, COLA (grades 6-12) and COLA Jr. (grades PreK-5) are innovative approaches to student learning in which an individualized plan is created for each and every participant. COLA provides:

- Use and availability of up-to-date resources in all content areas on the web.
- Immediate and more frequent feedback from online coursework.
- Enhances critical thinking and problem solving skills.
- Promotes time management skills.
- 24/7 access to courses and materials online.

All Calhoun City Schools students who meet eligibility requirements are allowed to participate in extra-curricular programs and athletics including those who are enrolled in the Calhoun Online Learning Academy. Questions should be directed to Monica Pierson by email: piersonm@calhounschools.org or phone: 706-602-6619.

Link to: [COLA Admission Criteria](#)

Link to: [COLA Application Grades 6-12](#)

Link to: [COLA JR. Application Grades PreK-5](#)

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SCHOOL NUTRITION INFORMATION

- Student Nutrition staff will wear PPE (masks and gloves) when working directly with students.
- Breakfast and lunch menu options will be modified for easier transport to and from the cafeteria or classrooms.
- Students will eat breakfast and lunch in the classrooms if space is not available to allow for social distancing.
- Enhanced cleaning will be done between each lunch shift.
- A touchless meal pay system will be utilized.
- Online payments are encouraged.
- Outside food deliveries will not be allowed.



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RITUALS AND ROUTINES

The first two weeks of school will be critical to forming relationships with students, stressing rituals and routines, educating students on proper hygiene practices and the importance of wearing masks where social distancing is not feasible.

Desks will be spaced out, recognizing that it will not be practical at 6 feet. Classroom arrangement requirements include:

- Assigned seating in all classrooms (this assists with contact tracing)
- Desks will face front of classroom with spacing for both front/side where possible
- If tables are used, partitions will be used as necessary
- Establish distance between the teacher's desk and students' desk
- Remove any unnecessary furniture (extra desks and chairs) from classroom

Sharing of Supplies - It is important that students not share individual supplies; pencils, crayons, glue etc. where possible. Several agencies have donated individual student supplies.

Physical interaction through partner or group work will be limited.



CONTACT TRACING

Several staff members have completed the John Hopkins University COVID-19 Contact Tracing course to help us better understand preventative measures and protocols in the event we must close classrooms or programs. We will notify the Department of Public Health when we become aware of any COVID case and follow the [School Decision Making Tree](#)

The following individuals will serve as CCS Leads to work with the District DPH on reporting and responding to case by case situations. Teachers / Principals will report each case to them and they will utilize the [School Decision Making Tree](#) from the DOE to formulate next steps which will be communicated back to principals or school designees with a prescriptive course of action in consultation with the local health department.

- Amanda Schutz, Shirley Curtis and FEC will handle campus cases.
- Abigail Ayers, Counselors and FEC will handle complex cases.
- Brock Holley will handle student athletes.
- Dr. Michelle Griffith will handle staff cases



SAFETY AND SECURITY

- Implement standard operating procedures based on CDC, public health officials and State DOE guidance.
- Modifications will be in place to limit furniture in the classroom to allow for more physical distances between teachers and students.
- Hand sanitizing stations are located throughout school facilities and available in classrooms.
- Staff and students are also encouraged to bring hand sanitizer.

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SAFETY AND SECURITY

- No large group assemblies or gatherings will be held.
- Hallway transitions will be orderly to limit the number of students in areas.
- Water fountains will be disabled. Staff and students will be encouraged to bring water from home.
- Signage will post reminders for distancing, hand-washing, good hygiene and wellness checks.
- Face coverings or masks will be expected when social distancing can not be maintained.



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SAFETY AND SECURITY

- ABM Custodial Services will frequently clean and disinfect high touch areas throughout the day.
- The Enhanced Clean System (ABM) will utilize electrostatic sprayers, and classrooms and common areas will be treated in the evenings.
- Electrostatic disinfecting will be done prior to the return of staff and students.
- Air filters will be replaced with MERV 12 filters
- Deep cleanings will occur more frequently
- Signage with precautionary measures will be displayed throughout campuses



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SAFETY AND SECURITY

- Visitors will not be permitted in schools unless pre-approved by building administrators. Approved visitors will be screened upon check-in and masks will be required. Only CCS personnel and students should have access to school buildings.
- We will reinforce good hygiene measures such as handwashing and covering coughs.
- Hand soap, hand sanitizer, and no-touch trash cans will be provided in all bathrooms, classrooms, entrance areas and other frequently trafficked areas.
- Custodians will clean and disinfect frequently touched surfaces and shared objects.



CLASSROOM CARE KITS

- Masks have been donated from Emergency Management and GEMA for all students and staff.
- Bottles of disinfectant spray/wipes and paper towels will be distributed to all classrooms.
- Hand sanitizer will be available for all classrooms.
- Gloves will be available.
- School staff will assist with classroom cleanliness.

Thank you to GEMA, Gordon County EMA, Mohawk, Farmers Insurance, AdventHealth and our Faith Based Partners for the donation of PPE, school supplies and hand sanitizer.



KEEPING OUR FAMILIES SAFE

- Our students will be provided with a lot of helpful information regarding safety for themselves and their families throughout the school year, and especially as we reopen.
- Please help reinforce handwashing, covering coughs, using hand sanitizer, social distancing, wearing masks when needed out in public or when social distancing isn't possible.
- It is also a good practice for students to change clothes right when they come home after school.

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WHAT ABOUT MASKS?

- While masks are not mandated for all day wear, they will be expected in highly populated areas or at times when social distancing is not possible (ex: hallway transitions, arrival/dismissal holding areas, on buses, etc.)
- Face coverings will be available for all staff and students who do not have one.
- Wearing of face coverings is strongly encouraged.
- Our greatest defense against the virus is to wash our hands, socially distance, and wear a mask.
- Masks protect ourselves and others and create a much safer environment.



WHAT ABOUT MASKS?

- We fully recognize and understand the differences of opinion and strong emotion regarding face coverings. We desperately want to resume “normal” school operations for our deserving students. If wearing masks will help us get there, we hope all will do the right thing and support our efforts to slow community spread.
- Depending on how many students opt for online learning, we may be able to do more social distancing in some classes.
- We encourage parents to practice wearing face coverings with their children so this is not so overwhelming once school starts.



WELLNESS CHECKS

- All parents / guardians are asked to continually monitor their children and conduct daily wellness checks each morning to spot signs and symptoms of illness. This includes temperature checks.
- No staff member or student should enter one of our facilities if they are exhibiting any symptoms.
- No student should board a school bus if they have a fever or symptoms of COVID-19.



Feeling Sick?
Stay home when you are sick!

If you feel unwell or have the following symptoms
please leave the building and contact your health care provider.
Then follow-up with your supervisor.

DO NOT ENTER if you have:

-  FEVER
-  COUGH
-  SHORTNESS OF BREATH

 [cdc.gov/CORONAVIRUS](https://www.cdc.gov/CORONAVIRUS)

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WHEN STUDENTS ARE ILL

- Students do not need to come to school when they are sick or have any symptoms related to COVID-19.
- If a student is running a fever (100.4 or higher) or exhibiting other symptoms, a parent will be contacted.
- The school nurse will ask the student to wear a mask, isolate the student, and keep them comfortable until someone arrives to care for them.
- Students will be allowed to complete online assignments at home during their absence as provided by their teacher(s).

ATTENDANCE

- There will be no attendance incentives for the 2020-2021 school year. We want all students to stay home when they are sick or exhibit symptoms.
- Students will be counted present if they complete online assignments during absences.
- There will be no perfect attendance awards.

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TECHNOLOGY DURING THE DAY

- Students will have an assigned Chromebook that they will utilize during the school day. Students in grades 6-12 will be able to take their device home daily. Technology resources will also be available for students who choose the COLA option.



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TRANSPORTATION

- Hand sanitizer will be available for bus drivers and passengers.
- Windows will be lowered to allow for more air flow when weather allows.
- Masks are expected to be worn on the bus.
- Buses will be cleaned / disinfected frequently.
- CCS will review routes and work to lessen number of students per route.



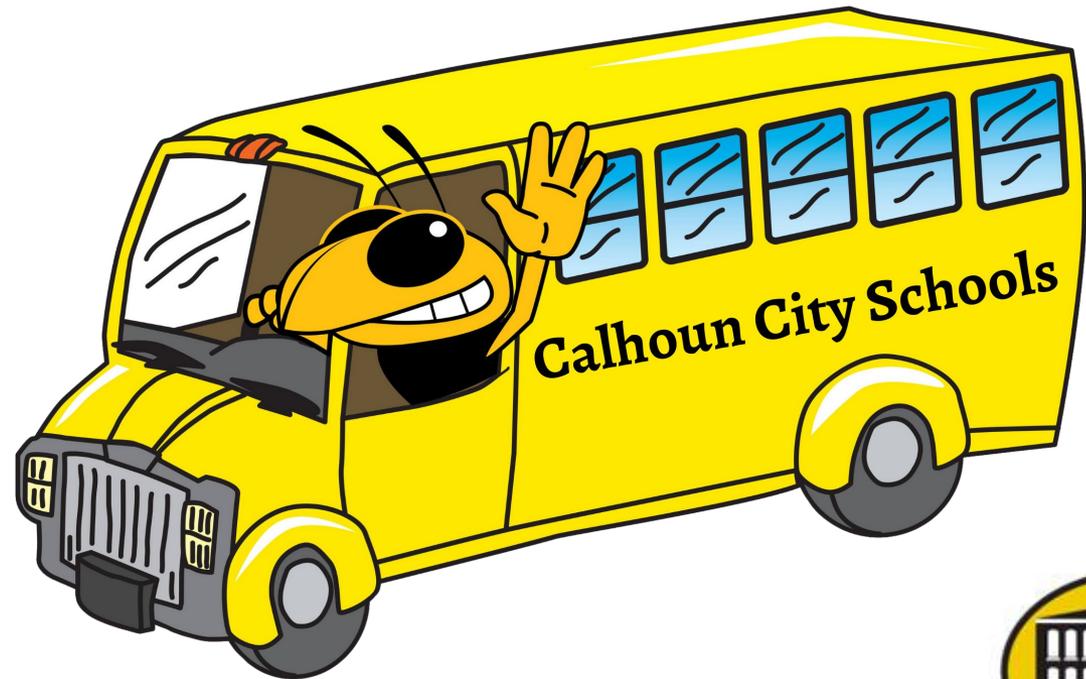
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TRANSPORTATION

- First semester field trips will be canceled; unless related to school competitions.
- Parents not wanting their students to ride the bus can elect to transport students to and from school or extracurricular events.



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RETURN TO SCHOOL INFORMATION



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- Establish and maintain communication with neighboring school districts, local and state Department of Public Health officials, CDC guidance, local and state Emergency Management Agencies, local hospital representatives, and local law enforcement.
- Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. Signage to include: COVID-19 symptoms, preventative measures (including staying home when sick), and good hygiene.
- Consider and implement ways to accommodate needs of children, staff and families at higher risk for severe illness and/or students/staff who feel ill and/or experience symptoms when they come to school.

PRACTICING PREVENTION

Teach and reinforce good hygiene measures such as handwashing and covering coughs.

Provide hand soap, hand sanitizer, and no-touch trashcans in all bathrooms, classrooms, entrance areas and other frequently trafficked areas.

Clean / disinfect frequently touched surfaces and shared objects.

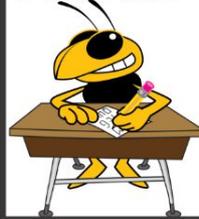
Allow students and staff to bring hand sanitizer and face masks / coverings.



ENTERING SCHOOL BUILDING

Implement standard operating procedures based on CDC, public health officials and State DOE guidance.

School guidance for visitors: limit visitors to the building; screening upon check-in; optional use of face coverings / masks.



CONDUCTING LARGE GATHERINGS

Limit unnecessary congregations.

Students will be spaced out in holding areas during school arrival and dismissal.

Masks will be expected in holding areas.



TRANSITIONING

Conduct cleaning of hallways and high-touch surfaces throughout the school day.

Signage for directional traffic in hallways will be posted.

Masks will be expected during transitions.



SERVING MEALS

Provide hand sanitizer for students and staff.

Cafeteria staff will wear PPE when working directly with students.

Conduct cleaning of cafeteria between each lunch shift.

Conduct cleaning of high-touch surfaces throughout the school day.



TRANSPORTING STUDENTS

Provide hand sanitizer for students and bus drivers.

Windows will be lowered to allow more air flow when weather allows

Bus drivers and students will be expected to wear face masks / coverings (appropriate for school).

Inspect buses as a part of a regular rotation.

Clean / disinfect frequently touched surfaces on the bus daily.

Air out buses when not in use.

Review routes and work to lessen number of students to be transported on buses.



WELLNESS SCREENINGS

Periodic screening, including random temperature checks, will be conducted.

Students and staff with COVID-19 symptoms or a temperature of 100.4 + will be isolated immediately and sent home.

All students and employees must stay home if they have COVID-19 symptoms, tested positive, or had prolonged close contact with a person with COVID-19.



WATER FOUNTAINS

Water fountains will be shut off. Students will be encouraged to bring water bottles from home.



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HYBRID MODEL OF INSTRUCTION

In the Hybrid Model, school would resume with reduced on-site attendance. The goal here would be to reduce the number of students on each campus to comply with CDC recommendations and social distancing requirements. This plan would require students to be placed in cohorts assigned to two teams. Students would be assigned by last names. Consideration would be given to family members / households to allow for them to be assigned to the same cohort/team. Teachers would provide in-person / on-site instruction to the Jacket Team one week and the Stinger Team the next. While students are on their at-home-week, they would be provided independent work to support their learning that would be reviewed during their on-site week. This model of instruction may look differently for Grades PreK-5th and Grades 6-12.

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DISTANCE / REMOTE LEARNING

In the event that classrooms or schools close, online instruction will be provided to students on Monday through Thursday of the week. Fridays will be used to provide teachers the opportunity for collaboration of staff, professional learning and communication with students.

Teachers will be onsite Monday through Friday in order to utilize their classroom materials.

Student attendance will be recorded.

Students will have access to interactive lessons and communication with the teacher.



WE LOVE OUR JACKET FAMILY

Calhoun City Schools has always set out to maintain a tradition of excellence while making things as personal as we can for our students, families, employees and other stakeholders. Please note that schools will look and operate differently during the pandemic to keep everyone safe and to focus on what matters! We will hug from afar. Please be supportive of all of the new procedures as we work together to create the safest environments possible.



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DRIVE THROUGH MEET AND GREET

- A Drive Through Meet and Greet will be provided for our youngest Yellow Jackets to ease some anxiety and provide a fun and safe way to meet and greet their teacher.
 - PreK- August 11
 - 9:00-9:30 Jr. Jacket Academy, Teal Turtles
 - 9:30-10:00 Orange Tigers and Black Bats
 - 10:00-10:30 Rainbow Fish and Lime Lizards
 - 10:30-11:00 Red Dogs and Yellow Ducks
 - 11:00-11:30 Blue Cats and Brown Bears
 - 11:30-12:00 Copper Fox and Green Frogs
 - Kindergarten- August 10
 - 8:30-9:00 Tate and Robbins
 - 9:00-9:30 Adair and Gerry
 - 9:30-10:00 Pierce and Baker
 - 10:00-10:30 Swink and Smith
 - 10:30-11:00 Nesbitt and Akridge
 - 11:00-11:30 Bagwell and Renfro
 - 11:30-12:00 Irwin and Boston

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PRE-K / KINDERGARTEN FIRST DAY OF SCHOOL

PreK and Kindergarten parents who wish to walk their child to his or her classroom on the first day will need to plan to come at 8:15; park and walk their child to the teacher's exterior / outside door. Due to safety reasons, parents will not be allowed to enter the building. We ask that you please wear a mask if walking your child to the door.

For safety reasons, we must limit the number of non-essential people in our facilities. Thank you for understanding that we are erring on the side of caution and considering the safety of all students and staff.



VIRTUAL OPEN HOUSE / ORIENTATION

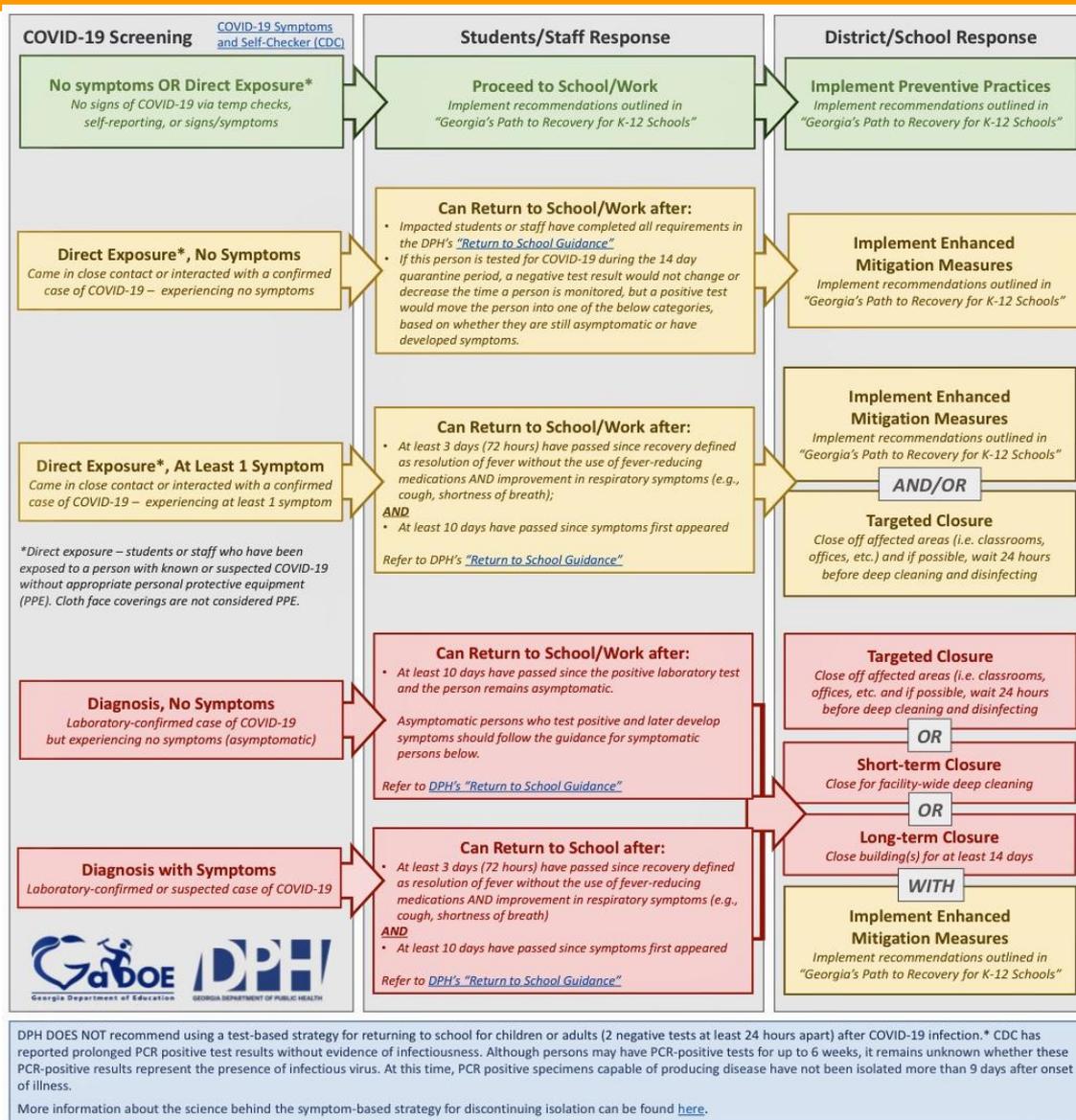
- Every classroom and school will provide a Virtual Open House / Orientation on Monday, August 10th.
- Teachers will introduce themselves and cover opening of school information.
- Homeroom teachers will also contact each student individually to answer any questions and to gather some helpful information.
- We believe this will be more personalized and individualized than ever before! Go Jackets!



WHAT HAPPENS WHEN SOMEONE HAS COVID?

- In the event a staff member or student is diagnosed with COVID-19, our Contact Tracing Team will be notified immediately.
- The Team will work directly with the Department of Public Health to notify direct contacts and handle the situation appropriately. Due to privacy and confidentiality laws, names of individuals will not be shared and only those affected will be contacted.
- A case of COVID-19 does not mean the classroom, school or system will be closed. We will utilize the Decision Making Tree provided by Georgia's Path to Recovery Document to respond with a case by case determination.

DECISION MAKING TREE



DPH DOES NOT recommend using a test-based strategy for returning to school for children or adults (2 negative tests at least 24 hours apart) after COVID-19 infection.* CDC has reported prolonged PCR positive test results without evidence of infectiousness. Although persons may have PCR-positive tests for up to 6 weeks, it remains unknown whether these PCR-positive results represent the presence of infectious virus. At this time, PCR positive specimens capable of producing disease have not been isolated more than 9 days after onset of illness.

More information about the science behind the symptom-based strategy for discontinuing isolation can be found [here](#).

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SCHOOLS DURING THE COVID-19 PANDEMIC



The purpose of this tool is to assist administrators in making (re)opening decisions regarding K-12 schools during the COVID-19 pandemic. It is important to check with state and local health officials and other partners to determine the most appropriate actions while adjusting to meet the unique needs and circumstances of the local community.

Should you consider opening?

- ✓ Will reopening be consistent with applicable state and local orders?
- ✓ Is the school ready to protect children and employees at higher risk for severe illness?
- ✓ Are you able to screen students and employees upon arrival for symptoms and history of exposure?

ANY
NO



Are recommended health and safety actions in place?

- ✓ Promote healthy hygiene practices such as hand washing and employees wearing a cloth face covering, as feasible
- ✓ Intensify cleaning, disinfection, and ventilation
- ✓ Encourage social distancing through increased spacing, small groups and limited mixing between groups, if feasible
- ✓ Train all employees on health and safety protocols

ALL
YES



ANY
NO



ALL
YES



Is ongoing monitoring in place?

- ✓ Develop and implement procedures to check for signs and symptoms of students and employees daily upon arrival, as feasible
- ✓ Encourage anyone who is sick to stay home
- ✓ Plan for if students or employees get sick
- ✓ Regularly communicate and monitor developments with local authorities, employees, and families regarding cases, exposures, and updates to policies and procedures
- ✓ Monitor student and employee absences and have flexible leave policies and practices
- ✓ Be ready to consult with the local health authorities if there are cases in the facility or an increase in cases in the local area

ALL
YES



ANY
NO



THANK YOU ADVENT HEALTH - GORDON

We are excited to partner with AdventHealth. Take a virtual tour and meet the team at AdventHealth Medical Group Urgent Care Calhoun City Schools! From sore throats and upset stomachs to sports physicals and flu shots, their Urgent Care team is here on the campus of Calhoun Middle and High Schools (located at 101 Yellow Jacket Drive) to provide students, teachers and our community with compassionate medical care.

For more information or to schedule an appointment, please call 706-879-6405. Walk-ins and virtual visits are also accepted.

[AdventHealth Onsite Clinic at CHS Virtual Tour](#)

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WHEN CAN STUDENTS AND STAFF RETURN?

Based on CDC Guidelines, students or staff who have tested positive for COVID-19 can return to school when they have met the following:

- 3 days with no fever **and**
- Respiratory symptoms have improved (e.g. cough, shortness of breath) **and**
- A minimum of 10 days since symptoms first appeared.

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RESOURCES & COMMUNICATIONS

The following National, State, and Regional level organizations have guided the school system's safety and return-to-school guidelines:

- American Academy of Pediatrics
- American Association of School Administrators Recovery Task Force (AASA)
- Centers for Disease Control and Prevention (CDC)
 - Considerations for Schools
 - Cleaning and Disinfecting Facility
 - Reopening Guidance
- Georgia Department of Education (GaDOE) Georgia's Path to Recovery for K-12 Schools
- Georgia School Board Association (GSBA)
- Georgia School Superintendents' Association (GSSA)
- Governor's Superintendents' Advisory Council
- Governor's Working Groups
- NWGA RESA Collaborations with Superintendents

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RESOURCES & COMMUNICATIONS

The following local teams and organizations have guided the district's safety and return-to-school guidelines:

- Gordon County Department of Public Health
- Calhoun / Gordon County COVID 19 Task Force (collaboration among school systems, law enforcement, and governmental officials)
- AdventHealth and other Health Care Providers
- Calhoun City Schools' Leadership Team
- Calhoun City Schools' Stakeholder Perception Surveys
- United Way of Calhoun / Gordon County
- Faith Based Community Partners

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RESOURCES & COMMUNICATIONS

Communications Plan

- Development of resource guide to share with parents and partners in education that outline plans for reopening the 2020 - 2021 school year
- YouTube Live, video presentations, newsletters, social media
- Reopening Task Force Team (in collaboration with Gordon County Schools, Department of Public Health, Health Care Providers, Law Enforcement)
- Conferences with stakeholders (teachers, students, parents / guardians, community members)
- Subject-specific emails to provide updates and to encourage questions / comments about the plan and electronic/ traditional platforms, social media platforms and local news media
- Participate in weekly virtual meetings with state school leaders; working groups, advisory groups etc.
- Conduct monthly virtual meetings to collaborate with leadership teams

RESOURCES & COMMUNICATIONS

The Communications Plan was developed to support the school system's reopening plan by identifying blended opportunities; both virtual and traditional to support students

- Utilize emails, websites and social media to communicate re-opening plans
- District and School-based leaders participate in Regional Collaborative Reopening Group Virtual Meetings with RESA and State organizations
- Consult with Advisory Groups to gain feedback regarding districts reopening plan

More to come:

- This is an evolving situation and we continue to monitor all data and seek guidance from our local health department and COVID-19 task force.
- We have posted FAQs on our website with answers to many questions posed by students, teachers and parents.
- Back to School Informational Videos will be provided on our website and social media to prepare for the upcoming year.
- School based information will be shared in the coming days. We can't wait to see our students!



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WE CAN'T WAIT TO GET BACK TO SCHOOL



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